

Health Sciences Library

Prior Hall COVID-19 Access: Frequently Asked Questions

Q: My badge or BuckID will not let me into the library, but the library looks open. How do I get into the library?

A: All OSU students, faculty and staff may access the library via card swipe access. Each person entering the library must swipe his/her/their own ID; do not ask others to let you in. More information about access is on our [website](#).

Q: Who can I contact if I don't know if I have access to the library?

A: All OSU students, faculty and staff may access the library via card swipe access. Questions about library access should be sent to HSLaccess@osumc.edu.

Q: Can I still use materials from the library if I don't have access to the library?

A: Yes. Please see our [Circulation FAQ](#) for more information.

Q: I don't have access to the library, but I need to pick up a book on hold. What do I do?

A: Please call 614-292-4861 (number is posted on the front door) when you arrive to pick up your materials. Have your BuckID or Medical Center badge ready.

Q: I booked a study room, but then found out that I don't have access to the library. Will someone let me in when I arrive for my reservation?

A: All OSU students, faculty and staff may access the library via card swipe access.

Q: I have a test/class in the 460B Computer Lab, Clinical Skills, etc., but I can't enter the building because I don't have swipe access. Who do I contact?

A: For access to non-library spaces, contact the respective department:

- 460B Computer Lab: contact the testing coordinator or instructor
- [Events and Video Production](#): 614-688-9000
- [Office of Global Health](#): 614-247-8968
- [Clinical Skills](#): 614-247-6415
- [CCTS](#): 614-366-5212
- [Center for Advanced Robotic Surgery](#): 1-800-293-5123
- College of Medicine Human Resources Offices: 614-685-4580
- Division of Vascular Diseases and Surgery (academic offices): 614-293-8536
- Emergency Medicine (academic offices): 614-293-8305
- Orthopaedics (academic offices): 614-366-8140

Q: I would like to check out an AHA manual (ACLS, BLS, etc.) but I can't get in to the library. Can I still get a copy from the library?

A: You can access [electronic versions](#) from the library website. For print versions, please call 614-292-4861 (number is posted on the front door) when you arrive. Have your BuckID or Medical Center badge ready.

Q: Can I quickly come into the library to print something if I don't have access?

A: Our public computer and printing stations on the 1st and 4th floors are available for use. A BuckID is required for printing. Please check [this site](#) for other campus public computer options. [UniPrint](#) also has additional printing options available.

Q: I have a book to return. Can I come into the library to get a check-in receipt?

A: All OSU students, faculty and staff may access the library via card swipe access. Please see our [Circulation FAQ](#) for more information.

Q: I returned a book two days ago, on the due date. Why did I receive an overdue notice email?

A: If you believe the overdue notice is in error, you can confirm due dates for your Ohio State University Libraries, OhioLINK and SearchOhio items by logging in to [My Library Account](#). Please see our [Circulation FAQ](#) for more information.

Q: I would like to come in and browse your library collection, but I don't have badge-swipe access. How can I come in and view your collection?

A: As of late 2019, there are no longer public access book stacks in Prior Hall. Items are available for request through the [Library Catalog](#) for delivery to any campus library or office location. Items from remote storage locations may take 1 to 2 business days or longer for delivery. Journal articles and book chapters can also be scanned and delivered electronically by request, through Interlibrary Services. Please see [Print Resources](#) on our website for more information.

Q: There's no food allowed in the library right now. Where can I go to eat near the library?

A: As of June 24, in alignment with university guidelines, food is allowed in the library.



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General information: HSLinfo@osumc.edu
Building access questions: HSLaccess@osumc.edu